

DELAWARE POINTE ARCHITECTUAL REQUEST FORM

Date Submitted: _____

Name of Applicant: _____

Address of Property: _____

Phone: _____ Email: _____

Per the governing documents of the Delaware Pointe Homeowners Association (HOA), all exterior changes must be pre-approved by the Board of Directors. No work may be commenced until the homeowner receives final approval in writing. The Board reserves the right to inspect the modification after the work is completed to insure it was completed as approved. Multiple modifications require separate forms. Please consult the governing documents of the Delaware Pointe HOA to see if the request for modification complies with the documents.

REQUEST FOR: Preliminary Approval. Final Approval

TYPE OF MODIFICATION:

- Fence Exterior Painting Addition Deck
 Outbuilding Landscape modification Porch Other

PLEASE ATTACH A DETAILED DESCRIPTION OF THE PROPOSED CHANGE(S):

Please make sure to include the following detail: (1) Copy of the plat map showing the proposed changes in relation to the building and property lines (2) Copy of the modification plan if applicable or a picture of the proposed modification (Example: a brochure of a fence type)

Size:

Color:

Material:

Roof design:

Exterior finish:

Dimensions:

Will the change affect the grade of your lot or your neighbors' lot(s)?

Contractor Name: _____

Phone: _____ Email: _____

Estimated start date (please allow 30 days for BOD decision): _____

Estimated completion date: _____

The Board reserves the right to request additional information for clarification purposes. Please return completed request form to:

PO Box 541, Fishers, Indiana 46038 or email to delawarepointehoa@gmail.com

Signature: _____

PLEASE REMEMBER TO ATTACH ALL RELATED INFORMATION NECESSARY FOR APPROVAL

For management use only:

Approved with the following conditions: _____

If any part of your project or improvement extends into a drainage or utility easement, a Fishers Drainage Easement Construction Permit is required to be submitted with your Delaware Pointe application. Please visit [Fishers Public Works](#) website for details.

Approved Denied

Reason: _____

Signature of Board Member:

Date: